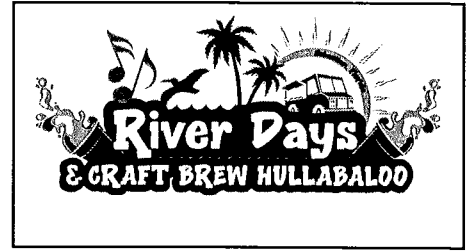


# River Days (Formerly ShrimpFest) & Craft Brew Hullabaloo 2024 Vendor Application



Thank you for your interest in becoming a Vendor at River Days & Craft Brew Hullabaloo, **to be held on March 15<sup>th</sup>, 16<sup>th</sup> and 17<sup>th</sup> 2024!** Space is limited so we recommend sending the application as soon as possible. Only multiple sites will be preassigned. You will check-in at the event then pick the site you want.

Vendor applications will be approved or denied at the discretion of the River Days Vendor Coordinator. River Days & Craft Brew Hullabaloo is a charity fund-raiser that takes place at the Riverview Park in Sebastian Fl. No vendors offering food or beverages for on-site consumption will be allowed. No politicking will be allowed at the event. Vendors are responsible for supplying their own tents, tables, **5lb ABC fire extinguisher, Insurance cert,** and any additional equipment for their display. Setup for River Days & Craft Brew Hullabaloo may begin no earlier than the Thursday before the event at **2pm** to 7pm and must be complete by **noon** Friday. Limited security will be available Thursday night. Sebastian Blvd **will be closed** as of 8am Friday morning. **No one will be allowed to park and unload from closed roads or inside the park.**

Each vendor space measures 10' x 10' and all display materials must fit within that area.

To reserve your site, please complete the information below. Sign and date the Vendor Agreement and return. The registration fee will be due with app to reserve site. (Make check payable to Sebastian Rotary Foundation) and send to: The Rotary Club of Sebastian, PO Box 781783, Sebastian Fl 32978

Company Name: \_\_\_\_\_

**Description of all products** to be sold or information to be shared at River Days & Craft Brew Hullabaloo:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Contact Person: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*Vendors, please note that email will serve as the primary means of event communication, so plan accordingly.*

Do you require electricity? (Please circle one)                      YES                      NO  
*There is no separate charge for electric service, but your request must be made in advance through this form.*

**Refunds will be given up to the March 1 2024 for any reason, after which NO refunds.**

I wish to have Tent Sites @ \$300.00 each ..... \$ \_\_\_\_\_  
 If more than, 1st site@\$300, 2nd site @250, 3rd site @ \$225, 4th site @ \$200. No further discounts for additional sites.

TOTAL # SITES \_\_\_\_\_ TOTAL \$ \_\_\_\_\_

*Please note: A service charge of \$25.00 will be charged for each returned check.*

*An email will be sent to you prior to March 1st to confirm your registration. Details regarding event access for setup, parking, etc. Only multiple sites will be preassigned. You will check in at the event then pick the site you want. Please direct any questions regarding the Vendor registration to Sebastianrotary1983@gmail.com*

*Thanking you in advance for your support and partnership in the success of our Event!*

A copy of the official registration and financial information may be obtained from the Division of Consumer Services by calling toll-free within the state. Registration does not imply endorsements, approval, or recommendation by the state. License# CH47325 1-800-HELP-FLA (435-7352) [www.FloridaConsumerHelp.com](http://www.FloridaConsumerHelp.com) Physical address for the Rotary Club of Sebastian Recreational Foundation, Inc is 1623 US 1 STE A-2 Sebastian, FL 32958

**Ed: October 11, 2023**

**River Days & Craft Brew Hullabaloo Vendor Application**

- \_\_\_ Vendors must not deviate from the products & information described on their application.
- \_\_\_ No oversized, unmanageable exhibits will be allowed at River Days. Vendors MUST keep all their display and materials within their assigned 10' x 10' space.
- \_\_\_ Vendor displays must be staffed always by at least one adult. No children under 18 years of age should be left unattended.
- \_\_\_ Vendors will be required to adjust their display space if requested to do so by River Days Vendor Coordinator.
- \_\_\_ Setup MUST be completed no later than Friday at noon **NO EXCEPTIONS**
- \_\_\_ **Absolutely NO vehicles will be allowed in the PARK.** Vendors MUST Park and move their display items to their assigned space by hand, or with the use of a cart or carrier.  
**No vendor parking NORTH of the Park**
- \_\_\_ No pets or smoking is allowed during setup and at the event. No soliciting will be allowed outside of your designated area. Vendors that continue to solicit outside of their areas will be issued an initial warning. If they continue, they will be asked to leave.
- \_\_\_ Vendors are responsible for cleaning their area before leaving the event on Sunday evening. Spaces MUST be left in the same or better condition as they were found, or you will not be invited back.
- \_\_\_ No water, food or beverage may be sold OR given away from any booth or exhibit. Vendors may bring food and drinks for their own personal consumption within their designated space.
- \_\_\_ No adult-oriented merchandise with sexual connotations or merchandise that could be considered drug paraphernalia will be allowed at River Days. This is a family event.
- \_\_\_ Vendors and Attendees are not allowed any firearms or weapons of any kind for any reason while attending River Days.
- \_\_\_ Vendors are not entitled to complimentary food or drinks while at River Days Food and drink tickets may be purchased at the event's ticket booths.
- \_\_\_ Valuables should not be left unattended. River Days, event partners and volunteers do not assume responsibility or liability for theft, damage or other loss of property and/or possessions.

**As of March 1<sup>st</sup>, 2024, no refunds will be given.** Any refund requests will be approved or denied at the discretion of the Vendor Coordinator.

- \_\_\_ Any Vendor found in violation of these rules and regulations will be required to leave the event without refund of entry fee.

**Vendor / Exhibitor Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

**SEE SEBASTIAN CITY FIRE RESCUE VENDOR FORM THAT MUST BE COMPLETED AND RETURNED WITH THIS FORM OR THE APPLICATION WILL BE REJECTED**

**ED: October 11, 2023**



HOME OF PELICAN ISLAND  
BUILDING DEPARTMENT  
FIRE PREVENTION OFFICE

1225 MAIN STREET • SEBASTIAN, FLORIDA 32956  
TELEPHONE: (772) 589-5537 FAX (772) 589-2566

## VENDORS CHECKLIST

### SPECIAL EVENT VENDOR REQUIREMENTS

General: Please read carefully / initial each section and sign at the bottom. All vendors shall be responsible for the following items:

SPECIAL EVENT NAME: \_\_\_\_\_

VENDOR NAME: \_\_\_\_\_

DATE(S) OF EVENT: \_\_\_\_\_

VENDOR CONTACT: \_\_\_\_\_

EVENT COORDINATOR: \_\_\_\_\_

enclosure unless prior approval from the Fire Prevention Office is obtained.

SPECIAL EVENT PERMIT NO. \_\_\_\_\_

**TENTS:** All tents shall have some type of Flame Retardant or Resistant Certificate (TAG or PAPERWORK) on-site and submitted to the Fire Prevention Office prior to the event. Shade canopies smaller than 12x12 without sides may be approved for use on a case by case basis. Canopies must be spaced a minimum of 4 ft. apart. No smoking allowed in any tent.

**STORAGE:** Use or handling of flammable liquids or gases shall be prohibited at the site unless specifically approved and inspected by the Fire Prevention Office.

**COOKING TENTS:** Tents are allowed to have cooking (APPROVED APPLIANCES) along the outer edges of the tent. LP gas tanks must be secured in place (max cap 20lbs.) Fire Extinguisher must be readily available. Any LP tanks larger than 20 lbs. shall be secured 10 ft. from tents with gas lines secured. All cooking vendors shall have a 10ft. separation from all other non-cooking vendors. NO DEEP FRYING UNDER TENTS.

**FLOOR/DECOR:** No hay, straw, shavings or similar materials shall be permitted to be used within any structure, tent or canopy. Exceptions: Pre-approved flame retardant treated materials or livestock bedding/fodder.

**FIRE EXTINGUISHERS:** It is recommended that every vendor have an extinguisher. At least one currently certified and tagged, or within one year of manufacture date, extinguisher is required every 75 ft along event walkways. All vendors who are cooking and/or using generators are required to have at least one 5lb ABC currently certified and tagged, or within one year of manufacture date, (2A10BC) extinguisher. All vendors who are deep fat frying are required to have at least one currently tagged Class K extinguisher.

**GENERATORS:** Generators shall be on level ground, secured, and safely arranged and isolated from the occupants/general public. Exhaust shall be directed away from combustible material(s), people and/or animals. Spare fuel shall be stored in an approved container at a safe distance from the generator. NO HOT FUELING. Fire extinguisher required.

**SEATING:** Seating and chair arrangements shall be approved by the Fire Prevention Office prior to the event and have a minimum of 3ft. wide walkways to all exits in the tent. Tents with an occupant load of over 49 require a minimum of 2 exits.

**ELECTRIC:** wiring and lighting shall be free of damage. All electrical equipment shall be isolated from the occupants/general public in a safe manner. All electrical connections and devices shall be in approved enclosures.

**LARGE TENTS:** For tents, 20x20 or larger where enclosures are used (sides), exits shall have exit signage. If a tent is used at night, exit signs will have attached emergency lighting and be AC and DC powered. 20x20 or larger tents must have NO SMOKING signs.

**COOKING:** All food cooking concession trucks, trailers, and structures of rigid construction are required to have a currently tagged commercial ventilation and extinguishment/suppression systems if required per the FFPC and NFPA 96.

*Code References: Florida Fire Prevention Code (FFPC), NFPA 1, NFPA 96, NFPA 70, NFPA 101, & NFPA 102.*

**Any vendor(s) found not complying with any of the checklist items may not be allowed to open and/or operate until compliance is made.**

*I have read and understand the above vendor requirements for this Special Event*

**OPEN FLAMES:** Any unauthorized open flames, fireworks or fuel-fired lighting or devices are prohibited in any tent or similar

X \_\_\_\_\_  
Responsible Party in Charge of Special Event



**Insurance requirements for Vendors:**

You must provide a certificate of insurance for Special Event Liability Insurance (limit no less than \$1 million per occurrence) covering you and your booth for the event "River Days & Craft Brew Hullabaloo" naming "The Rotary Club of Sebastian Recreational Foundation, LLC" as certificate holder and "Additional Insured".

Proof of insurance must be received no later than March 1st, 2024.

**No refund will be made for cancellations after March 1, 2024**

Our address is

PO Box 781783

Sebastian FL 32978

Email to [info@riverdaysfl.com](mailto:info@riverdaysfl.com)

Site location: Riverview Park US-1 & CR512, Sebastian, FL 32958

Last revised 10/10/2023